



PitE / SNRE
GSI Application Process
Information Session

Winter Term 2010 Process
September 25, 2009

Agenda

- Overview of GSI Application & Selection Processes
- Winter 2010 Application Timeline
- What makes a good GSI application?
- GSI Obligations
- How do I apply for a GSI position?
- Teacher Certificate
- GSRA Positions
- Student Employment (hourly & work study)
- Resume and Cover Letter Workshop—30 Sep, 4:00



Process Overview

- Application

- <http://sitemaker.umich.edu/snre-pite-gsi-application/home>

- Selection

- <http://www.lsa.umich.edu/pite/facultystaff/gsiresources/selectionprocess>
- <http://www.snre.umich.edu/node/5995>



Timeline

(all dates subject to change)

- September 25: PitE/SNRE Info Session
- September 25: Positions are posted
- October 9 @ 4:00 pm: Applications are due
i.e., student access to application is terminated
- November 2: Offers are extended
- January 4, 2010: CRLT Orientation
- January 6, 2010: PitE/SNRE Orientation



What makes a good application?

- Remember, this is a job application! You need to show you are the best candidate for the job.
- Address how you are uniquely qualified for the position. Read the job description carefully.
- Review career resources about cover letters, resumes, etc.
- Proofread! Proofread! Proofread!



GSI Obligations

- Orientations and Training
- Mid-term and Final Evaluations
- UM/GEO Contract

GSI Compensation & Benefits

- 2009-2010 salary rate
 - \$16,694.00 FTR
 - .50 GSI = \$8,347.00
- Tuition Waiver
 - Full waiver for .237 and above appointments
 - Pro-rated for lower appointments
- Benefits
 - w/ .25 or higher appointment
 - See <http://www.benefits.umich.edu/benefitgroups/grads.html>



How to apply

Online process using Sitemaker

- 1. Complete on-line application
- 2. Provide separate statement for each position
- 3. Attach resume/CV
- 4. Attach other documents as desired
- 5. Access is closed at 4:00pm on 9 Oct
- 6. Diana W will attach current UM transcript
- 7. Faculty will identify/rank qualified applicants
- 8. Review Committee/Assoc Dean = final decision

UM Graduate Teacher Certificate

- This certificate offers the opportunity to:
 1. document your professional development as a college-level instructor
 2. prepare for the faculty job search
- Does not appear on the official UM transcript
- May be included on your CV
- See handout for URL

GSRA Positions

- Unlike GSI positions, RA positions are not posted.
- Opportunities are primarily through your faculty advisor.
- Typically funded by external organizations/agencies.
- Require regular research work with tangible outcomes.
- May not align directly with your research interests or thesis work.
- Progress reports are typically required.

Other Student Employment

- Temporary Student Hourly
 1. Anyone can apply
- Work Study
 1. Must be US citizen or permanent resident
 2. Must complete the FAFSA
 3. Must be eligible—check financial aid package
- Postings are available on the Student Employment website: see handout for URL

SNRE Career Services Materials

- See handout for URL
- Many useful references:
 1. Drafting Your Resume
 2. Drafting Your CV
 3. How to Draft a Powerful Cover Letter
 4. How to Secure Good References
- **WORKSHOP: Resume and Cover Letter**
Wednesday, 30 Sep, 4:00-5:00
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